



# Legal Aid Society

NORTHEASTERN NEW YORK

*SERVING NORTHEASTERN NEW YORK with Offices in  
Albany, Amsterdam, Canton, Plattsburgh and Saratoga Springs*

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## LEGAL AID SOCIETY OF NORTHEASTERN NEW YORK

### STAFF ATTORNEY - FORECLOSURE PREVENTION PROJECT

**The Legal Aid Society of Northeastern New York (LASNNY) is a publicly funded law office with five offices providing free civil legal services to low income individuals living in 16 counties in northeastern New York. Our current priorities are Support for Families, Preserving the Home, Maintaining Economic Stability, Maintaining Safety, Stability & Health, and Serving Populations with Special Vulnerabilities, Children's Advocacy and Delivery of Legal Services.**

**This job includes a focus on preventing the loss of homes due to foreclosure and providing extended high quality legal representation needed to secure the essentials of life for low income households such as housing and subsistence income.**

LASNNY seeks a staff attorney to serve in its Foreclosure Prevention Project in the Albany office. The attorney will provide legal assistance to homeowners threatened with foreclosure in Albany, Rensselaer, Schenectady, Columbia, and Greene Counties served from the Albany Office. The attorney will be responsible for providing advice, brief service, negotiation and full representation in foreclosure proceedings, settlement conferences and other foreclosure related cases to home owners at risk of mortgage or tax foreclosure to other households whose housing is at risk as a result of foreclosure. The attorney is also responsible for related detailed grant reporting and must work closely with other staff at LASNNY, project partners and housing counseling agencies. The attorney will also be expected to conduct outreach to prospective clients and routinely be out of the office at court, community partner agencies or other off-site locations, attend meetings of the HomeSave Coalition and other local community meetings and participate in clinics, community legal education or other outreach events.

The attorney will also provide free legal assistance to eligible households in a variety of legal matters to meet their clients' essential needs, such as housing and subsistence income, including housing related bankruptcy, housing post foreclosure or other homeownership related issues. The attorney will be expected to represent clients in multiple forums, in varied areas of law and types of actions and proceedings. In addition to providing advice, brief service and full representation to eligible clients, responsibilities will include data collection, grant reporting, case file and case management system maintenance.

**Qualifications:** At least 3 to 5 years prior legal experience or equivalent is required. Admitted to New York State Bar. Demonstrated commitment to public interest law and providing high quality legal services to clients in civil matters. Must be able to communicate effectively and work independently and efficiently. Sensitive to the needs of the low and moderate income households in crisis. Good computer and administrative skills including accurate and quick data entry. Ability to handle high



**Main Office:** 55 Colvin Avenue, Albany, New York 12206  
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volume caseload, work off-site and collaboratively with community partner agency staff. Must have a car and valid New York driver's license. Prior experience in foreclosure representation, real estate or housing law related experience is preferred. Ability to speak Spanish a plus.

**Salary:** 50,184 to \$57,561. Unionized program, with excellent fringe benefits.

**Application Deadline:** COB Tuesday, November 7, 2017

To apply, please go to [www.lasnny.org](http://www.lasnny.org) OR

- 1) Complete the [Application linked here](#), or the [mobile-friendly application linked here](#)
- 2) Complete the [Demographic Survey linked here](#)

**No applications will be accepted without a writing sample, cover letter and resume.**

*We are Equal Opportunity/Affirmative Action employer. Minorities, women, LGBT persons, the elderly, applicants and recipients of public assistance and people with disabilities are strongly encouraged to apply.*