

# Staff Attorney- Advice & Counsel- White Plains, NY/Yonkers, NY

## Legal Services of the Hudson Valley

<http://www.lshv.org>

**Date Posted:** March 12, 2020

**Job Type:** Staff Attorney – White Plains, NY

**Schedule Type:** Full-Time

### Overview

For more than 50 years, Legal Services of the Hudson Valley (LSHV) has been providing free, high-quality legal counsel in civil matters when basic human needs are at stake including: eviction and foreclosure prevention, domestic violence, disability, elder law, healthcare, consumer fraud and more. Our services support almost 600,000 poor and low-income families and individuals who cannot afford an attorney in our seven-county service area. With the gap separating those who can and cannot afford legal representation widening each day, we work to ensure that everyone has equal access to justice, regardless of their ability to pay. As the only provider of comprehensive civil legal services in the lower and mid-Hudson Valley (Westchester, Putnam, Dutchess, Rockland, Orange, Ulster and Sullivan), LSHV is proud to have handled almost 15,000 cases impacting nearly 34,000 household members including 13,000 children last year. LSHV has ten offices, a staff of 160, including 97 attorneys and 35 paralegals.

### Job Description

Legal Services of the Hudson Valley (LSHV) has an immediate opening for a full-time staff attorney to provide telephonic advice consultations in a wide variety of practice areas including housing, public benefits, family law, and other matters. The position will initially be based in White Plains and will likely move to Yonkers in approximately July 2020. The attorney will serve low-income individuals and families living in LSHV's seven-county catchment area, in addition to participating in training and supporting intake staff and pro bono attorneys.

#### Duties of the Position:

Maintain a large caseload of advice and counsel cases; provide trauma-informed, culturally competent legal services to clients in crisis; consult with clients on the phone and in writing; open and close cases efficiently and expeditiously. Assist intake unit staff in triaging new requests for assistance and evaluating callers' legal issues. Train and support pro bono advice attorneys. The person hired will also be expected to adhere to program and case handling standards, funder requirements, the highest professional standards, and be available as a resource to LSHV staff and access to justice communities.

### Qualifications

- Member in good standing of the New York State Bar;
- Three or more years of legal experience, including litigation, or its equivalent;
- Experience in landlord/tenant and government benefits law
- Excellent people skills;
- Excellent written and verbal communication skills;
- Ability to work effectively with a diverse group of stakeholders

### Preferred

- Demonstrated commitment to serving low-income persons with prior experience in legal services or similar program preferred;
- Family law experience preferred
- English/Spanish bilingual preferred.

**Salary:** DOE, union scale, with excellent benefits.

**Please apply at our career center by following the link below, and include cover letter, resume, writing sample and three references:**

**[Staff Attorney- Advice & Counsel- White Plains, NY/Yonkers, NY](#)**

Legal Services of the Hudson Valley is proud to be an equal opportunity employer that celebrates our employees' differences. Applicants of diverse race, color, religion, gender, sexual orientation, gender identity, national origin, age, disability and veteran status, are strongly encouraged to apply. Our differences make us better.